

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON OCTOBER 10, 2016
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

Catherine Blakespear, Chair

Ginger Marshall, Vice Chair

A meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, October 10, 2016, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Blakespear called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors Present:

Catherine Blakespear
Ginger Marshall
Mark Muir
David Zito

Directors Absent:

None

Others Present:

General Manager
Director of Operations
Director of Finance & Administration
Associate Engineer
Accounting Technician
Administrative Assistant/Board Clerk

Michael Thornton
Christopher Trees
Paul Kinkel
Mike Konicke
Carrie Cook
Jennifer Basco

SEJPA Counsel:

Procopio, Cory, Hargreaves & Savitch

Traci Stender

City of Solana Beach:

City Manager

Greg Wade

City of Encinitas:

Director of Engineering and Public Works
Public Works Management Analyst

Glenn Pruim
Bill Wilson

3. PLEDGE OF ALLEGIANCE

Chair Blakespear led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. PRESENTATION OF AWARDS

None

6. CONSENT CALENDAR

Moved by Board Member Muir and seconded by Vice Chair Marshall to approve the Consent Calendar.

Motion carried with unanimous vote of approval.

Agenda Item No. 7	Approval of Minutes for the September 12, 2016 meeting
Agenda Item No. 8	Approval for Payment of Warrants and Monthly Investment Report
Agenda Item No. 9	San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report
Agenda Item No. 10	San Elijo Joint Powers Authority Recycled Water Program – Monthly Report
Agenda Item No. 11	Award of Professional Service Agreement to Tesco for As-Needed SCADA Support

12. ITEMS REMOVED FROM CONSENT CALENDAR

None

13. CAPITAL IMPROVEMENT PROJECT – ADDITIONAL PROFESSIONAL SERVICES FOR PRELIMINARY TREATMENT UPGRADES

General Manager Thornton stated that the preliminary treatment system provides basic physical treatment of the raw wastewater that enters the facility. The 2015 Facility Plan recommended system improvements to address hydraulic limitations, system wear, and aging equipment. As final design progressed, Staff identified opportunities to incorporate four closely related capital improvement projects into the Preliminary Treatment Upgrades project. Mr. Thornton stated that through project consolidation, it is possible to streamline contract administration, condense construction schedules, optimize construction phasing, and reduce overall project costs. The four projects include: improvements to the Odor Control System; Olivenhain Forcemain extension design; specific site improvements that will enhance storm water pollution control compliance; and additional electrical and SCADA integration. Funding for this additional effort will be provided by Wastewater Capital and Cardiff Sanitary Division Programs, as well as approximately \$95,000 in grant funds.

Moved by Board Member Muir and seconded by Board Member Zito to:

1. Authorize the General Manager to approve a contract amendment with Dudek for the additional design of Odor Control Improvements, Olivenhain Forcemain Extension, Site Improvements, and SCADA Upgrades for an amount not to exceed \$145,480.

Motion carried with unanimous vote of approval.

14. SAN ELIJO OCEAN OUTFALL 2016 ANNUAL INSPECTION REPORT

Christopher Trees, Director of Operations gave a brief history of the San Elijo Ocean Outfall and presented the San Elijo Ocean Outfall Year 2016 Annual Inspection Report to the Board of Directors. Marine Taxonomic Services, Ltd. (MTS) completed the inspection this year and reported that the San Elijo Ocean Outfall was found to be in excellent overall condition. Mr. Trees discussed recommendations for continued structural integrity and environmentally safe operation of the San Elijo Ocean Outfall.

No action required. This memorandum was submitted for information only.

15. CLOSED SESSION

The Board of Directors adjourned to closed session at 9:33 a.m., pursuant to Government Code Section 54957, Public Employee Performance Evaluation: General Manager.

The Board of Directors came out of closed session at 9:55 a.m. with no reportable action.

16. CONSIDERATION OF GENERAL MANAGER COMPENSATION PER CURRENT EMPLOYMENT AGREEMENT

No action taken. Item to be continued at the November Board meeting.

17. GENERAL MANAGER'S REPORT

None

18. GENERAL COUNSEL'S REPORT

None

19. BOARD MEMBER COMMENTS

None

20. ADJOURNMENT

The meeting adjourned at 10:02 a.m. The next Board of Directors meeting will be held on November 14, 2016.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. Thornton", written over a horizontal line.

Michael T. Thornton, P.E.
General Manager