

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON JANUARY 16, 2024
AT THE SAN ELIJO WATER CAMPUS

Kellie Hinze, Chair

Kristi Becker, Vice Chair

A meeting of the Board of Directors of San Elijo Joint Powers Authority (SEJPA) was held Tuesday, January 16, 2024, at 8:30 a.m., at the San Elijo Water Campus.

1. CALL TO ORDER

Chair Zito called the meeting to order at 8:30 a.m.

2. ROLL CALL

Directors Present:

David Zito
Allison Blackwell
Kristi Becker
Kellie Hinze

Others Present:

General Manager	Michael Thornton
Director of Operations	Chris Trees
Director of Infrastructure and Sustainability	Tom Falk
Director of Finance and Administration	Amy Chang
Management Analyst I	Abby Schlenk

SEJPA Counsel:

Procopio	Adriana Ochoa
----------	---------------

City of Solana Beach:

Director of Engineering/Public Works	Mohammad "Mo" Sammak
--------------------------------------	----------------------

City of Encinitas:

Public Works	Shawn Atherton
--------------	----------------

3. PLEDGE OF ALLEGIANCE

Board Chair, David Zito, led the Pledge of Allegiance.

4. ORAL COMMUNICATION/PUBLIC COMMENT PERIOD

None.

5. AWARDS AND RECOGNITION

Casey Larsen – 15 Years of Service Award
Recognition of the 2023 SEJPA new employees

6. CONSENT CALENDAR

Moved by Board Member Becker and seconded by Vice Chair Kranz to approve the Consent Calendar.

- | | |
|--------------------|---|
| Agenda Item No. 7 | Approval of Minutes for the December 12, 2023 Board Meeting |
| Agenda Item No. 8 | Approval for Payment of Warrants and Monthly Investment Report – December |
| Agenda Item No. 9 | Wastewater Treatment Report – November |
| Agenda Item No. 10 | Recycled Water Report – November |
| Agenda Item No. 11 | Reportable Meetings |
| Agenda Item No. 12 | Update Conflict of Interest Code |

Motion carried with the following vote of approval:

AYES:	Zito, Blackwell, Becker, Hinze
NOES	None
ABSENT:	None
ABSTAIN:	None

14. 2024 ELECTION OF OFFICERS AND BOARD MEETING SCHEDULE

General Manager, Michael Thornton, stated that following past practice of rotating the Board officer positions, the slate of officers for calendar year 2024 is proposed as follows:

Chair of the Board:	Council Member Hinze (Encinitas)
Vice Chair of the Board:	Council Member Becker (Solana Beach)
Board Member:	Deputy Mayor Blackwell (Encinitas)
Board Member:	Council Member Zito (Solana Beach)

Also, the proposed 2024 Regular Meeting Schedule of the Board of Directors is 8:30 a.m. on the third Tuesday of each month, with exceptions in July (no meeting), November (second Tuesday), and December (second Tuesday) was presented.

Per discussion of the Board, the proposed 2024 Regular Meeting Schedule of the Board of Directors was revised to include a meeting on July 16, 2024 and no meeting in August.

Moved by Board Member Hinze and seconded by Board Member Becker to:

1. Appoint Chairperson and Vice-Chairperson for the 2024 SEJPA Board of Directors;
2. Select a regular meeting schedule for 2024; and
3. Discuss and take action as appropriate.

Motion carried with the following vote of approval:

AYES: Zito, Blackwell, Becker, Hinze
NOES: None
ABSENT: None
ABSTAIN: None

15. GENERAL MANAGER'S REPORT

General Manager Michael Thornton briefly discussed SEJPA's collaboration with San Diego State University (SDSU) for Senior Projects in Civil and Environmental Engineering in the fall of 2023. SEJPA sponsored two teams of senior students working on a capital improvement project for the Moonlight Beach Pump Station in Encinitas. Tom Falk, the Director of Infrastructure and Sustainability, noted the rewarding experience and commended the students for their "hard work and motivation."

16. GENERAL COUNSEL'S REPORT

Legal Counsel, Adriana Ochoa, informed attendees that she will be attending a California Association of Sanitation Agencies (CASA) conference next week and reporting back upon her return.

17. BOARD MEMBER COMMENTS

Board Member Zito commented on the upcoming departure of Amy Chang, Director of Finance and Administration, from SEJPA. The Board thanked Amy Chang for her work and contribution to SEJPA. General Manager Michael Thornton expressed his gratitude for her service over the last four years. Legal Counsel Adriana Ochoa praised Amy Chang for her seamless transition into the role and expressed it was a true pleasure working with her.

18. CLOSED SESSION

None.

19. ADJOURNMENT

The meeting adjourned at 8:54 a.m. The next Board of Directors meeting is scheduled to be held on Tuesday, February 20, 2024 at 8:30 a.m.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager