

SAN ELIJO JOINT POWERS AUTHORITY  
MINUTES OF THE BOARD MEETING  
HELD ON AUGUST 15, 2023  
AT THE SAN ELIJO WATER CAMPUS

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David Zito, Chair

Tony Kranz, Vice Chair

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A meeting of the Board of Directors of San Elijo Joint Powers Authority (SEJPA) was held Tuesday, August 15, 2023, at 8:30 a.m., at the San Elijo Water Campus.

1. CALL TO ORDER

Chair Zito called the meeting to order at 8:30 a.m.

2. ROLL CALL

*Directors Present:*

David Zito  
Tony Kranz  
Kristi Becker  
Kellie Hinze

*Others Present:*

General Manager	Michael Thornton
Director of Operations	Chris Trees
Director of Infrastructure and Sustainability	Tom Falk
Director of Finance and Administration	Amy Chang
Lead Operator	Todd Hutchinson
Management Analyst I	Abby Schlenk

*SEJPA Counsel:*

Procopio	Adriana Ochoa
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*City of Solana Beach:*

Director of Engineering/Public Works	Mohammad "Mo" Sammak
City Manager	Greg Wade

*San Dieguito Water District:*

Principal Engineer	Habib Hariri
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3. PLEDGE OF ALLEGIANCE

Board Chair, David Zito, led the Pledge of Allegiance.

4. ORAL COMMUNICATION/PUBLIC COMMENT PERIOD

None.

5. AWARDS AND RECOGNITION

Todd Hutchinson, Lead Operator – 25 years of service.

6. CONSENT CALENDAR

Moved by Vice Chair Kranz and seconded by Board Member Hinze to approve the Consent Calendar.

Agenda Item No. 7	Approval of Minutes for the June 20, 2023 Board Meeting
Agenda Item No. 8a	Approval for Payment of Warrants and Monthly Investment Report - June
Agenda Item No. 8b	Approval for Payment of Warrants and Monthly Investment Report - July
Agenda Item No. 9a	Wastewater Treatment Report - May
Agenda Item No. 9b	Wastewater Treatment Report - June
Agenda Item No. 10a	Recycled Water Report - May
Agenda Item No. 10b	Recycled Water Report - June
Agenda Item No. 11	Reportable Meetings
Agenda Item No. 12	Proposition 1 Integrated Regional Water Management, Grant Acceptance
Agenda Item No. 13	Acceptance of Completion – Contracts for Manchester Emergency Recycled Water Pipeline Repair, Water Campus Emergency Recycled Water Pipeline Repair, AWP Structure Painting Services, and Solar System Installation

Motion carried with the following vote of approval:

AYES: Zito, Kranz, Becker, Hinze  
NOES: None  
ABSENT: None  
ABSTAIN: None

15. AWARD CONSTRUCTION CONTRACT FOR THE MOONLIGHT BEACH PUMP STATION MODIFICATIONS PROJECT

Director of Infrastructure & Sustainability, Tom Falk, explained to the board that the Moonlight Beach Pump Station Modifications Project will replace aging mechanical components to improve operational reliability and reduce maintenance frequency and intensity. The scope mitigates safety concerns associated with access to the wetwell.

Director Falk walked through the bidding process and timeline for the project, as well as the evaluation completed by staff. Based on the evaluation, staff recommended award of the project to the lowest responsive and responsible bid submitted by Ahrens Mechanical at \$1,570,000.

He continued his presentation indicating that SEJPA will require construction management and inspection (CM&I) services during construction, which is currently in the bidding process. Selection of the CM&I Services will be presented to the Board for consideration in a forthcoming regular SEJPA Board meeting. The estimated cost to complete, based on current information, is \$2.1 million.

Moved by Board Member Hinze and seconded by Board Member Becker to:

1. Authorize the General Manager to award construction of the Moonlight Beach Pump Station Modifications Project to Ahrens Mechanical and execute contract in the lump sum amount of \$1,570,000.

Motion carried with the following vote of approval:

AYES: Zito, Kranz, Becker, Hinze  
NOES: None  
ABSENT: None  
ABSTAIN: None

16. AWARD OF PROFESSIONAL ENGINEERING AND DESIGN SERVICES FOR BIOLOGICAL TREATMENT IMPROVEMENTS PROJECT

Director of Infrastructure and Sustainability, Tom Falk, presented the Biological Treatment Improvements Project, which will transition the San Elijo Water Campus (SEWC) to a more robust biological process that improves effluent quality for both water recycling and ocean discharge.

Based on the outcome of scope and fee negotiations, staff recommends award of the Design Services to Trussell for a not-to-exceed fee of \$891,100, which is within the amount budgeted for the design of this capital project. Furthermore, Trussell has a proven track record at over seven facilities, successfully designing, permitting, and implementing improvements and rerating of existing chlorine disinfection systems to using free chlorine.

Moved by Board Member Hinze and seconded by Board Member Becker to:

1. Authorize the General Manager to execute Professional Services Agreement with Trussell Technologies in an amount not-to-exceed \$891,100 for design of the Biological Treatment Improvements Project with cost shared between the Recycled Water Program and Wastewater Program.

Motion carried with the following vote of approval:

AYES: Zito, Kranz, Becker, Hinze  
NOES: None  
ABSENT: None  
ABSTAIN: None

17. EXTENSION OF SURPLUS RECYCLED WATER AGREEMENT BETWEEN THE SAN ELIJO JOINT POWERS AUTHORITY (SEJPA), THE SAN DIEGUITO WATER DISTRICT (SDWD), AND THE ENCINITAS RANCH GOLF AUTHORITY (ERGA)

General Manager, Michael Thornton, informed that the ERGA recycled water agreement is set to expire next year (June 30, 2024) and the parties have prepared an agreement amendment to extend interruptible recycled water service until June 30, 2032.

The amendment also provides an easement through the golf course for recycled water infrastructure (pipeline and electrical service) to the 3-million-gallon Wanket reservoir tank, which is planned to be converted to recycled water storage in 2024. The easement provides the most direct route from SEJPA's existing distribution system to the reservoir, which will result in lower construction costs and less impacts to the community, including to golf course operations.

This amendment provides \$412,938 revenue in the first year of the agreement and an aggregate of \$4,248,548 to the SEJPA over 8 years. The proposed increased water deliveries and 5% annual rate increase is supported by the Recycled Water Financial Model prepared by Carollo Engineers, which indicates the proposed generated revenue is consistent with anticipated revenue needs.

Moved by Board Member Hinze and seconded by Vice Chair Kranz to:

- 1. Authorize the General Manager to execute the proposed Surplus Recycled Water Agreement in a form substantially similar to the agreement attached hereto, subject to non-substantive revisions approved by the General Manager and reviewed by SEJPA legal counsel.

Motion carried with the following vote of approval:

AYES: Zito, Kranz, Becker, Hinze  
NOES: None  
ABSENT: None  
ABSTAIN: None

18. GENERAL MANAGER'S REPORT

None.

19. GENERAL COUNSEL'S REPORT

Legal Counsel, Adriana Ochoa, reported on attending the California Association of Sanitation Agencies (CASA) Conference held last week, where there was discussion of pending litigation items. Ms. Ochoa said she will continue to monitor and will report back if any items have an impact on SEJPA.

20. BOARD MEMBER COMMENTS

None.

21. CLOSED SESSION

A closed session was held per Government Code 54956.9(d)(2), Exposure to Litigation.

Moved by Vice Chair Kranz and seconded by Board Member Hinze to reject the government claim brought by Cari McCormack.

Motion carried with the following vote of approval:

AYES:	Zito, Kranz, Becker, Hinze
NOES	None
ABSENT:	None
ABSTAIN:	None

22. ADJOURNMENT

The meeting adjourned at 9:34 a.m. The next Board of Directors meeting is scheduled to be held on Tuesday, September 19, 2023 at 8:30 a.m.

Respectfully submitted,



Michael T. Thornton, P.E.  
General Manager