

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON APRIL 18, 2023
AT THE SAN ELIJO WATER CAMPUS

David Zito, Chair

Tony Kranz, Vice Chair

A meeting of the Board of Directors of San Elijo Joint Powers Authority (SEJPA) was held Tuesday, April 18, 2023, at 8:30 a.m., at the San Elijo Water Campus.

1. CALL TO ORDER

Chair Zito called the meeting to order at 8:33 a.m.

2. ROLL CALL

Directors Present:

David Zito
Tony Kranz
Kristi Becker
Kellie Hinze

Others Present:

General Manager	Michael Thornton
Director of Operations	Chris Trees
Director of Infrastructure and Sustainability	Tom Falk
Director of Finance and Administration	Amy Chang
Administrative Assistant II	Abby Schlenk

SEJPA Counsel:

Procopio	Adriana Ochoa
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City of Solana Beach:

Director of Engineering/Public Works	Mohammad "Mo" Sammak
City Manager	Greg Wade

San Dieguito Water District:

Principal Engineer	Habib Hariri
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Rising Tide Partners:

C.E.O.	Neal Bloom
Marketing & Communications Associate	Iris Grootenhuis

3. PLEDGE OF ALLEGIANCE

Board Chair, David Zito, led the Pledge of Allegiance.

4. ORAL COMMUNICATION/PUBLIC COMMENT PERIOD

None.

5. AWARDS AND RECOGNITION

General Manager Michael Thornton shared that the “Autonomous Underwater Vehicle (AUV) Plume Transport Assessments of the San Elijo and Encina Ocean Outfalls” project was awarded the 2023 American Public Works Association (APWA) Environmental Project of the Year Award and the American Society of Civil Engineers (ASCE) Outstanding Environmental Engineering Project Award, by the San Diego chapters.

6. CONSENT CALENDAR

Moved by Vice Chair Kranz and seconded by Board Member Becker to approve the Consent Calendar, except for Agenda Item No. 12. Agenda Item No. 12 was pulled by Chair Zito for discussion.

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| Agenda Item No. 7 | Approval of Minutes for the March 13, 2023 Meeting |
| Agenda Item No. 8 | Approval for Payment of Warrants and Monthly Investment Report |
| Agenda Item No. 9 | Wastewater Treatment Report |
| Agenda Item No. 10 | Recycled Water Report |
| Agenda Item No. 11 | Reportable Meetings |
| Agenda Item No. 13 | Clean Water Service Agreement Amendment for the 22nd District Agricultural Association |
| Agenda Item No. 14 | Biosolids Dewatering Facility Improvement – Contract Change Order No. 1 (MS-2 Upsizing) |
| Agenda Item No. 15 | Update of Emergency Repairs to Recycled Water Pipeline in Manchester Ave. |

Motion carried with the following vote of approval:

AYES:	Zito, Kranz, Becker, Hinze
NOES	None
ABSENT:	None
ABSTAIN:	None

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| Agenda Item No. 12 | San Elijo Joint Powers Authority Contract for Procurement of Ferric Chloride, Aluminum Sulfate, Liquid Calcium Nitrate, and Sodium Hypochlorite for Fiscal Year 2023-24 |
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General Manager, Michael Thornton, gave a presentation on the chemical pricing from Agenda Item No. 12, explaining the significant increases from historical prices due to inflation and providing a comparison to other Bay Area Clean Water Agencies (BACWA) bids to give perspective on the pricing for SEJPA.

Moved by Board Chair Kranz and seconded by Board Member Becker to:

1. Authorize the General Manager to enter into an agreement with California Water Technologies, LLC for the procurement of ferric chloride for an amount not-to-exceed \$123,200;
2. Authorize the General Manager to enter into an agreement with Thatcher Company of Nevada, Inc. for the procurement of aluminum sulfate for an amount not-to-exceed \$77,500;
3. Authorize the General Manager to amend the agreement with Evoqua Water Technologies, LLC for the procurement of liquid calcium nitrate for an amount not-to-exceed \$100,450;
4. Authorize the General Manager to amend the agreement with Olin Corporation for the procurement of sodium hypochlorite for an amount not-to-exceed \$229,500; and
5. Discuss and take action as appropriate.

Motion carried with the following vote of approval:

AYES:	Zito, Kranz, Becker, Hinze
NOES	None
ABSENT:	None
ABSTAIN:	None

17. PRESENTATION OF SAN ELIJO JOINT POWERS AUTHORITY FISCAL YEAR 2023-24 RECOMMENDED BUDGET

Director of Finance and Administration, Amy Chang, presented the FY 2023-24 Recommended Budget, which consists of \$9,974,623 operating expense, \$6,570,000 capital appropriation, and \$2,394,566 debt service payments for a total budget of \$18,939,189. This amount includes the Recycled Water program, which has a total recommended budget of \$8,173,135 including operations and maintenance, capital projects appropriation, and debt service payments. The total recommended budget also includes Leucadia Wastewater District (WWD) Technical Support Services, a new program with a budget of \$22,800 and the second year of service to the 22nd District Agricultural Association clean water services program with a budget of \$136,954. Both programs are fully funded by the organizations that are requesting these services.

SEJPA receives revenues from seven primary sources, with the three largest customers being the City of Encinitas, the City of Solana Beach, and the Recycled Water Utility, which are expected to provide \$4,691,390, \$3,332,966, and \$4,803,713, respectively.

The May 16, 2023 Board Agenda will include a budget discussion item for the Board to publicly discuss any changes or comments on the recommended budget. The final recommended budget will be brought to the June 20, 2023 meeting for Board approval consideration.

No action required. This item was submitted for information only.

18. AWARD OF PROFESSIONAL ENGINEERING AND DESIGN SERVICES FOR STORMWATER CAPTURE, REUSE, AND SITE WATER QUALITY IMPROVEMENTS PROJECT

Director of Infrastructure and Sustainability, Tom Falk, presented on the bidding process for the Stormwater Capture, Reuse, and Site Water Quality Improvements Project (Project).

In March 2023, SEJPA advertised a request for proposals (RFP) through its online procurement portal, Planet Bids. Prospective proposers were given the opportunity to visit the site and discuss the project with SEJPA staff. SEJPA received three proposals from Dudek, Fuscoe Engineering Inc. (Fuscoe), and Hoch Consulting APC (Hoch). A selection panel consisting of SEJPA staff reviewed the proposals and rated the teams in accordance with the selection process defined in the RFP as well as a list of criteria for experience and competency. Staff then met with the highest ranked team, Dudek, to review scope assumptions, clarify project objectives, and confirm expectations for project delivery. Based on the outcome of scope and fee negotiations, staff recommends award to Dudek. The Dudek team demonstrated the best combination of qualifications and experience with industrial stormwater permit compliance, stormwater capture and reuse, and pump station design. They proposed an appropriate staffing plan (level of effort and resources) and are committing key personnel with the skillset and experience most closely aligned with SEJPA's needs for this project.

Moved by Board Chair Kranz and seconded by Board Member Hinze to:

1. Authorize the General Manager to execute Professional Services Agreement with Dudek in an amount not-to-exceed \$268,556 for design of the Stormwater Capture, Reuse, and Site Water Quality Improvements Project with cost shared equally between the Recycled Water Program and Wastewater Program; and
2. Discuss and take action as appropriate.

Motion carried with the following vote of approval:

AYES: Zito, Kranz, Becker, Hinze
NOES: None
ABSENT: None
ABSTAIN: None

19. GENERAL MANAGER'S REPORT

General Manager, Michael Thornton, spoke briefly on SEJPA's attendance at the Olivenhain Municipal Water District (OMWD) Manchester Avenue Recycled Water Pipeline ribbon cutting event hosted at Mira Costa College on April 11, 2023, where

Congressman Mike Levin was present to share some encouraging words on promoting sustainability through collaborative efforts in recycled water.

General Manager Thornton also stated that in light of the awards received by the “Autonomous Underwater Vehicle (AUV) Plume Transport Assessments of the San Elijo and Encina Ocean Outfalls” project, SEJPA will be attending two award recognition ceremonies and invites the Board Members to attend.

20. GENERAL COUNSEL’S REPORT

Procopio Associate Adriana Ochoa gave notification that the next Attorney’s Committee Meeting by the California Association of Sanitation Agencies (CASA) will be hosted in Sacramento on May 19, 2023. As the next SEJPA Board Meeting is May 16, 2023, Adriana expressed her availability to take any questions, suggestions, or concerns on behalf of SEJPA for the purpose of representing SEJPA at the upcoming CASA meeting.

21. BOARD MEMBER COMMENTS

None.

22. CLOSED SESSION

None.

23. ADJOURNMENT

The meeting adjourned at 9:24 a.m. The next Board of Directors meeting is scheduled to be held on Tuesday, May 16, 2023 at 8:30 a.m.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager