

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON MARCH 19, 2024
AT THE SAN ELIJO WATER CAMPUS

Kellie Hinze, Chair

Kristi Becker, Vice Chair

A meeting of the Board of Directors of San Elijo Joint Powers Authority (SEJPA) was held Tuesday, March 19, 2024, at 8:30 a.m., at the San Elijo Water Campus.

1. CALL TO ORDER

Chair Hinze called the meeting to order at 8:32 a.m.

2. ROLL CALL

Directors Present:

Kellie Hinze
Kristi Becker
David Zito

Directors Absent:

Allison Blackwell

Others Present:

General Manager
Director of Operations
Director of Infrastructure and Sustainability
Interim Director of Finance
Accounting Technician I

Michael Thornton
Chris Trees
Tom Falk
Richard Duffey
Maria Curz

SEJPA Counsel:

Procopio

Merrick A. Wadsworth

City of Solana Beach:

Director of Engineering/Public Works

Mohammad "Mo" Sammak

City of Encinitas:

Senior Engineer

Dan Nutter

San Dieguito Water District:

Principal Engineer

Habib Hariri

3. PLEDGE OF ALLEGIANCE

Board Chair, Kellie Hinze, led the Pledge of Allegiance.

4. ORAL COMMUNICATION/PUBLIC COMMENT PERIOD

None.

5. AWARDS AND RECOGNITION

None.

6. CONSENT CALENDAR

Moved by Chair Hinze and seconded by Board Member Zito to approve the Consent Calendar.

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| Agenda Item No. 7 | Approval of Minutes for the February 20, 2024 Board Meeting |
| Agenda Item No. 8 | Approval for Payment of Warrants and Monthly Investment Report – February |
| Agenda Item No. 9 | Wastewater Treatment Report – January |
| Agenda Item No. 10 | Recycled Water Report – January |
| Agenda Item No. 11 | Reportable Meetings |
| Agenda Item No. 12 | San Elijo Joint Powers Authority Contract for Procurement of Ferric Chloride and Sodium Hypochlorite for Fiscal Year 2024-25 |
| Agenda Item No. 13 | Agreement for Janitorial Maintenance Services |

Motion carried with the following vote of approval:

AYES:	Hinze, Becker, Zito
NOES	None
ABSENT:	Blackwell
ABSTAIN:	None

15. CAPITAL PROGRAM UPDATE

Director of Infrastructure and Sustainability, Tom Falk, reviewed SEJPA's 3-year capital plan delivery schedule and cost summary. He also reviewed the status of ongoing projects, provided a 3-month lookahead for the upcoming quarter, and explained how staff are working to monitor and mitigate capital program risks.

No action required. This item was submitted for information only.

16. GENERAL MANAGER'S REPORT

General Manager Michael Thornton stated that he participated in a long-range planning session hosted by California Sanitation Risk Management Authority (CSRMA) in early March. General Manager Thornton shared a portion of a presentation provided by SEJPA's insurance provider, Alliant, reviewing interesting trends in the insurance industry.

16. GENERAL COUNSEL'S REPORT

None.

17. BOARD MEMBER COMMENTS

None.

18. CLOSED SESSION

None.

19. ADJOURNMENT

The meeting adjourned at 9:02 a.m. The next Board of Directors meeting is scheduled to be held on Tuesday, April 16, 2024 at 8:30 a.m.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager