Agenda Item No. 7A

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON JULY 21, 2026
AT THE SAN ELIJO WATER CAMPUS

Luke Shaffer, Chair David Zito, Vice Chair

A meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Tuesday, July 21, 2026, at 8:30 a.m., at the San Elijo Water Campus.

1. CALL TO ORDER

Vice Chair Zito called the meeting to order at 8:31 a.m.

2. ROLL CALL

Directors Present:

Vice Chair	David Zito
Board Member	Jim O'Hara
Board Member	Kristi Becker

Directors Absent:

Board Chair	Luke Shaffer

Others Present:

General Manager	Michael Thornton
Deputy General Manager	Thomas Falk
Director of Operations	Christopher Trees
Director of Finance and Administration	Kevin Lang
Administrative Coordinator	Vanessa Hackney

SEJPA Counsel:

Snell and Wilmer	Tracie Stender

City of Encinitas/San Dieguito Water District:

General Manager	Isam Hireish
Senior City Engineer	Will Trax

City of Solana Beach:

City Engineer	Austin Frisby

3. PLEDGE OF ALLEGIANCE

Vice Chair Zito led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS/PUBLIC COMMENT PERIOD

None.

5. NEW HIRES, AWARDS AND RECOGNITION

None.

6. CHANGES TO THE AGENDA

None.

7. CONSENT CALENDAR

Agenda Item No. 7A	Approval of Minutes for the June 16, 2026 Board Meeting
Agenda Item No. 7B	Approval for Payment of Warrants and Monthly Investment Report – June 2026
Agenda Item No. 7C	Wastewater Treatment Report – May 2026
Agenda Item No. 7D	Recycled Water Report – May 2026
Agenda Item No. 7E	Reportable Meetings
Agenda Item No. 7F	Status Update – Emergency Recycled Water Pipeline Repair at East Entry Gate
Agenda Item No. 7G	Appointment of the San Elijo Joint Powers Authority Auditor
Agenda Item No. 7H	Update Conflict of Interest Code
Agenda Item No. 7I	Amend Agreement for Generator Maintenance Services for Fiscal Year 2026-27

Moved by Board Member O'Hara and seconded by Board Member Becker to approve the Consent Calendar.

Motion carried with the following vote of approval:

AYES:	Zito, O'Hara (casting 2 votes: one in personal capacity, one as proxy for Board Chair Shaffer), Becker
NOES:	None
ABSENT:	Shaffer
ABSTAIN:	None

9A. CAPITAL PROGRAM UPDATE

Deputy General Manager Thomas Falk presented that SEJPA's Capital Improvement Program is entering a new phase of engineering and design to support SEJPA's wastewater, recycled water, and ocean outfall capital needs. The program is transitioning from large-scale construction to a focus on planning and design for future capital improvements. Planned investments include facility rehabilitation, equipment replacement, and upgrades to aging electrical and control systems. These improvements are intended to maintain operational reliability, extend the useful life of existing infrastructure, improve system efficiency, and reduce the likelihood of unplanned system outages.

The Capital Improvement Program for the Fiscal Years Ending (FYE) 2026–2028 is currently estimated at approximately $12 million and includes about 20 discrete projects. Funding will come from a combination of wastewater Pay-Go revenues, remaining recycled water loan proceeds, and available cash reserves.

Staff is advancing the priority projects presented to the Board in March 2026 through the various stages of project development, including planning, engineering and design, bidding, and construction. Engineering and construction management services will be retained as needed to provide specialized technical expertise and supplement staff resources during periods of increased workload.

The FYE 2026-28 Capital Plan expenditures are budgeted at $8.25 million and $4 million from the wastewater and recycled water programs, respectively. These funding levels are consistent with capital appropriations approved by the Board through the Annual Budget and Recycled Water Cost of Service Study. As projects move to implementation, the Board will authorize contracts in accordance with SEJPA's Purchasing Policies and Procedures.

No action required. This item was submitted for information only.

10. GENERAL MANAGER'S REPORT

General Manager Michael Thornton provided a brief update on the westerly coastal bluff area of the San Elijo Water Campus (SEWC). A small landslide occurred at the south end of the open space. SEJPA is assessing the bluff with respect to wildfire risk management, erosion control, and overall bluff integrity to inform ongoing planning efforts. An investigation is underway to assess the area and determine appropriate next steps. There is currently no identified threat to life or property, and staff will report back to the Board with an update in the coming months.

11. GENERAL COUNSEL'S REPORT

None.

12. BOARD MEMBER COMMENTS

None.

13. CLOSED SESSION

A closed session was held for:

PUBLIC EMPLOYEE APPOINTMENT (Government Code Section 54957 (b)(1), Title: General Manager – Succession Planning

The closed session began at 9:00 am and ended at 9:23 am with no reportable actions taken.

14. ADJOURNMENT

The meeting adjourned at 9:24 a.m. The next Board of Directors meeting is scheduled to be held on Tuesday, September 15, 2026 at 8:30 a.m.