

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON AUGUST 17, 2021
VIA VIDEO CONFERENCE

Kristi Becker, Chair

Kellie Hinze, Vice Chair

A meeting of the Board of Directors of San Elijo Joint Powers Authority (SEJPA) was held Tuesday, August 17, 2021, at 8:30 a.m., via a public web conference.

1. CALL TO ORDER

Chair Becker called the meeting to order at 8:30 a.m.

2. ROLL CALL

Directors Present:

Kristi Becker
Kellie Hinze
Catherine Blakespear
David Zito

Directors Absent:

None

Others Present:

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| General Manager | Michael Thornton |
| Director of Operations | Chris Trees |
| Director of Finance and Administration | Amy Chang |
| Administrative Coordinator | Vanessa Hackney |
| Senior Project Manager | Mike Konicke |

SEJPA Counsel:

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| Procopio, Cory, Hargreaves & Savitch | Tracie Stender |
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City of Encinitas:

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| Assistant Director of Public Works Department | Isam Hireish |
| Assistant City Manager | Jennifer Campbell |

City of Solana Beach:

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| City Manager | Greg Wade |
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3. PLEDGE OF ALLEGIANCE

General Manager Thornton led the Pledge of Allegiance.

4. ORAL COMMUNICATION

None.

5. AWARDS AND RECOGNITION

James Barnett, Mechanical Technician, 5 Years of Service

6. CONSENT CALENDAR

Moved by Vice Chair Hinze and seconded by Board Member Zito to approve the Consent Calendar.

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| Agenda Item No. 7 | Approval of Minutes for the June 15, 2021 Meeting |
| Agenda Item No. 8a | Approval for Payment of Warrants and Monthly Investment Report – June |
| Agenda Item No. 8b | Approval for Payment of Warrants and Monthly Investment Report – July |
| Agenda Item No. 9a | Wastewater Treatment Report – May |
| Agenda Item No. 9b | Wastewater Treatment Report – June |
| Agenda Item No. 10a | Recycled Water Report – May |
| Agenda Item No. 10b | Recycled Water Report – June |
| Agenda Item No. 11 | Reportable Meetings |

Motion carried with the following vote of approval:

AYES: Becker, Hinze, Zito, Blakespear
NOES: None
ABSENT: None
ABSTAIN: None

13. ACCEPT AND EXECUTE PROPOSITION 1, INTEGRATED REGIONAL WATER MANAGEMENT (IRWM), GRANT AGREEMENT FOR RECYCLED WATER INFRASTRUCTURE, AND EXECUTE SUPPORTING PROFESSIONAL SERVICE AGREEMENT

General Manager Thornton stated that the Integrated Regional Water Management (IRWM) is aimed at developing long-term water supply reliability, improving water quality, and protecting natural resources in California. The Statewide IRWM Program is supported by bond funding provided by the California Department of Water Resources (DWR) to fund competitive grants for projects that improve water resource management.

In 2019, SEJPA lead a multi-agency pursuit for Proposition 1, IRWM, grant funding for recycled water infrastructure within the service areas of SEJPA, Olivenhain Municipal Water District, and the City of Oceanside. The project was awarded \$2,820,000.

This project has three components:

- San Elijo Joint Powers Authority Project Component 6.1: Recycled Water Storage & Pumping System Expansion
- City of Oceanside Project Component 6.2: Recycled Water Pipeline: North El Camino Real
- Olivenhain Water Project Component 6.3: Recycled Water Pipeline: South El Camino Real

SEJPA served as the lead agency for this grant pursuit and will continue to serve as the grant administrator for the project team. The project team recommends the selection of Hoch Consulting for Grant Administration Support for a 3-year term for \$132,060. Hoch Consulting is currently providing similar grant support to SEJPA and the City of Oceanside for IRWM grants and provides a strong understanding of the IRWM grant reporting requirements.

Each project partner is responsible for the cost and completion of its project components. Cost sharing for grant administration support services will be based on the grant value received by each project partner (51% Oceanside, 27% OMWD, 22% SEJPA). The recommended professional service agreement for grant support services totals \$132,060 for a 3-year term, or approximately \$44,020 per year.

The net annual financial impact is estimated at \$9,685 for the SEJPA, which will be funded by the Recycled Water Program that directly benefits from the grant.

Moved by Board Member Zito and seconded by Chair Becker to:

Authorize the General Manager to execute the following Agreements:

1. Proposition 1, IRWM, Local Project Sponsor Agreement with San Diego County Water Authority for Grant Funding of \$2,820,000 for Recycled Water Infrastructure (Project 1-1-6-80074);
2. Professional service agreement with Hoch Consulting for grant administration support for an amount not to exceed \$132,060;

Motion carried with the following vote of approval:

AYES: Becker, Hinze, Zito, Blakespear
NOES: None
ABSENT: None
ABSTAIN: None

14. WATER CAMPUS IMPROVEMENT PROJECT UPDATE

Senior Project Manager, Michael Konicke, stated San Elijo Joint Powers Authority is currently constructing the Water Campus Improvement (WCI) project. The project commenced in Spring 2020 and completion is scheduled for October 2021. The WCI will provide a broad array of benefits to both SEJPA and the community including road safety improvements, a bicycle and pedestrian trail, public parking and future EV charging

stations, stormwater flood mitigation and water quality improvements, solar energy system, and a host of facility improvements.

The Water Campus Improvement project is proceeding on budget and schedule. The project budget includes an owner contingency line item of \$915,731 for unforeseen conditions and owner-directed changes to the Water Campus Improvement project. The Board previously authorized \$200,000 for Change Order A which included unforeseen conditions associated with building foundation construction and underground utilities, and \$342,480 for Change Order B that included the backup power, audio/visual system, solar PV sitework, and structural steel and rebar changes.

Staff is seeking approval to utilize the remaining owner contingency for Water Campus Improvements. The proposed change order cost for Group C is \$373,251 and includes electrical service changes, additional grading work, security system installation, EV charging stations, FF&E, and an allowance for remaining unforeseen conditions. Upon Board approval of this request, Group C change orders will increase the total use of owner contingency to the full-budgeted amount of \$915,731.

Moved by Board Member Zito and seconded by Chair Becker to:

1. Authorize the General Manager to execute change orders with PCL Construction in the amount of \$373,251 from project contingency; and

Motion carried with the following vote of approval:

AYES: Becker, Hinze, Zito, Blakespear
NOES: None
ABSENT: None
ABSTAIN: None

15. ACCEPT SOLIDS DEWATERING PRELIMINARY DESIGN REPORT AND AWARD OF ENGINEERING DESIGN SERVICES CONTRACT

Director of Operations, Christopher Trees, stated that in 2015, SEJPA completed a facility master plan (Facility Plan) that provided a general evaluation of the wastewater treatment and ocean outfall system, providing guidance and recommendations for replacing aging infrastructure. Included in this effort were recommendations for replacing and upgrading the solids treatment infrastructure.

In 2017, staff pursued a comprehensive evaluation of the solids dewatering system. In September 2017, the SEJPA Board of Directors awarded a professional service agreement to Black & Veatch for conducting the prescribed work and submitting it within a Solids Treatment Definition report.

Black & Veatch has completed the preliminary design report (PDR) for the solids dewatering system and biosolids building rehabilitation. The report outlines the requirements for replacing dewatering equipment that has reached the end of its service life, improving the solids loading system, replacing corroded structural steel, and rehabilitating the solids dewatering building.

Black & Veatch has provided an engineering scope and fee proposal for the final design that will provide plans and specifications suitable for bidding the construction work. In addition, they propose to provide support services during bidding and evaluation of proposals from qualified construction firms.

The negotiated fee for completing the final design and specifications for the dewatering facility is \$498,464. The project will be funded by the Wastewater Capital Program which has a fund balance of approximately \$7.01 million.

Moved by Board Member Zito and seconded by Board Member Blakespear to:

1. Accept and file the Solids Dewatering Preliminary Design Report
2. Authorize the General Manager to execute an Engineering Agreement with Black & Veatch for Design of the Solids Dewatering System for an amount not to exceed \$498,646; and

Motion carried with the following vote of approval:

AYES: Becker, Hinze, Zito, Blakespear
NOES: None
ABSENT: None
ABSTAIN: None

16. CONSIDERATION OF GENERAL MANAGER EMPLOYMENT COMPENSATION

General Manager's contract states General Manager is eligible for a performance-based bonus of up to \$10,000, for the period of July 1, 2020 through June 30, 2021.

Moved by Board Member Zito and seconded by Vice Chair Hinze to:

1. Authorize the General Manager bonus of \$10,000 for the period of July 1, 2020 through June 30, 2021; and

Motion carried with the following vote of approval:

AYES: Becker, Hinze, Zito, Blakespear
NOES: None
ABSENT: None
ABSTAIN: None

17. GENERAL MANAGER'S REPORT

General Manager Thornton shared the following updates:

- Rendering of the Caltrans Bike/Pedestrian path as it connects under the Manchester Avenue bridge.
- Upcoming San Elijo Joint Powers Authority October Board Meeting will lead into a ribbon cutting ceremony for the new Water Campus Administration and Operations Building.

- The Federal Infrastructure Bill is currently being considered in the U.S. Congress. Additionally, San Elijo has been informed that one of our federal pursuits has been granted funding.
- Both Member Agencies have approved the San Elijo Joint Powers Authority Restatement Agreement and it is currently in the process of being filed with the County and State.

18. GENERAL COUNSEL'S REPORT

Tracie Stender stated that Procopio attended and presented at the California Association of Sanitation Agencies conference last week. Procopio is tracking legislation, including AB 818 (disposable wipes) and SB 273 (stormwater), the potential toxic designation of PFAS and PFOA, and the expansion of prevailing wage for special districts, and will report back to the board with updates.

19. BOARD MEMBER COMMENTS

None.

20. CLOSED SESSION

None.

21. ADJOURNMENT

The meeting adjourned at 9:38 a.m. The next Board of Directors meeting is scheduled to be held on Tuesday, September 21, 2021 at 8:30 a.m.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager